



# NASA SEWP ORDERING GUIDE

## CATEGORY C SMALL BUSINESS CONTRACT HOLDER

**Modernizing Missions. Optimizing Investments. Delivering Measurable Results.**

|                              |                                                           |
|------------------------------|-----------------------------------------------------------|
| <b>Issuing Agency</b>        | U.S. National Aeronautics and Space Administration (NASA) |
| <b>Contract</b>              | NASA SEWP VI – Category C: ITC/AV Mission-Based Services  |
| <b>Contract Number</b>       | 80TECH26D1545                                             |
| <b>Contract Type</b>         | Multi-award Government-Wide Acquisition Contract (GWAC)   |
| <b>Period of Performance</b> | November 1, 2026 – October 31, 2036                       |
| <b>Business Designation</b>  | SBA-certified Woman-Owned Small Business                  |
| <b>UEI / CAGE</b>            | RTUQZZX1JF83 / 6Y0W8                                      |
| <b>SEWP Fee</b>              | 0.34% on contract orders                                  |

## SEWP VI OVERVIEW

### Rapid Cycle Solutions under NASA SEWP VI

Rapid Cycle Solutions, LLC serves Federal customers through NASA SEWP VI under Category C. RCS provides customized mission- and program-level ITC/AV services supporting technology, cloud, data, financial management, engineering, cybersecurity, operations, training, and program support.

## FAIR OPPORTUNITY & REQUESTS FOR QUOTES

### Ordering responsibilities

Orders are subject to applicable fair-opportunity requirements under FAR 16.505(b), including use of SEWP request-for-quote tools when appropriate. The issuing procurement office maintains order-selection documentation. RCS responds in accordance with the contract, SEWP Database of Record, applicable ordering procedures, and the Contract Holder User Manual.

The NASA SEWP **Quote Request Tool (QRT)** is the SEWP-recommended method for Requests for Information (RFI), Market Research Requests (MRR), and Requests for Quote (RFQ). Customers may use other RFQ methods under their own procedures, and RCS may respond to requirements submitted through a customer-defined process.

## WHAT'S IN SCOPE – CATEGORY C

### Mission-based ITC/AV services

Category C supports customized solutions at the mission or program level. RCS capability areas include financial management and shared services; cloud and IT modernization; data, AI and advanced analytics; Agile engineering and DevSecOps; cybersecurity and risk management; enterprise IT operations and service management; program and project management; and technology solution integration and implementation.

### OBTAINING A QUOTE

#### 1 Contact RCS

Discuss the mission need, acquisition approach, performance objectives, and timeline.

#### 2 Provide Requirements

Share a draft SOW, PWS, SOO, RFI, MRR, RFQ, or other requirement documentation.

#### 3 Coordinate Through SEWP

Follow applicable NASA SEWP ordering and fair-opportunity procedures through the agency contracting office.

#### 4 Receive an RCS Response

RCS prepares a response aligned with scope, schedule, labor, security, and performance objectives.

The NASA SEWP Quote Request Tool (QRT) is the SEWP-recommended method for Requests for Information (RFI), Market Research Requests (MRR), and Requests for Quote (RFQ). Customers may use other RFQ methods under their own procedures, and RCS may respond to requirements submitted through a customer-defined process.

**QUOTE / SALES CONTACT:** Matthew “Matt” Engel | Program Manager | (703) 217-3739 | [Matt.Engel@RapidCycleSolutions.com](mailto:Matt.Engel@RapidCycleSolutions.com)

**QUOTE / SALES EMAIL:** General inquiries: [RCSSEWPVI@RapidCycleSolutions.com](mailto:RCSSEWPVI@RapidCycleSolutions.com)

### SEWP FEE & PAYMENT

#### SEWP Fee

The SEWP fee is 0.34% on contract orders. The fee is included in the price of all offerings and cannot be separately listed. There is no fee cap. The fee applies to SEWP orders and applicable order modifications.

#### Government Purchase Card / Payment

RCS accepts payment by Electronic Funds Transfer (EFT) and Government Purchase Card (GPC), or other Agency-approved credit card, regardless of order size. If a credit-card surcharge is applicable, it will be clearly stated in the quote using the PURCHASECARD-Z CLIN. RCS does not add a surcharge not specified in the quote. Process all orders, including credit-card orders, through the SEWP Program Office before fulfillment.

### INSTALLATION, WARRANTY, TECHNICAL, SOFTWARE, & POST-DELIVERY ISSUES

#### Installation

Requirements and responsibilities are defined in the applicable order, quote, and provider terms.

#### Basic Warranty

Coverage follows the applicable manufacturer, provider, or order-specific warranty terms.

#### Technical Support

RCS coordinates with customers, providers, subcontractors, and NASA SEWP, as applicable, to support issue resolution.

#### Software Support

Provide environment, version, error details, business/mission impact, troubleshooting performed, and logs/screenshots when appropriate.

#### Post-Delivery Issues

Identify missing, damaged, incorrect, delayed, or nonconforming items/services and provide receiving documentation.

### TROUBLESHOOTING PROBLEMATIC ORDERS & POST-DELIVERY ISSUES

Contact RCS with the order number, agency, affected service or deliverable, issue description, delivery location, required date, supporting documentation, and requested resolution. RCS will coordinate with the applicable parties and support the issue through resolution.



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## PROGRAM MANAGEMENT & SUPPORT CONTACTS

### Matt Engel

Program Manager  
(703) 217-3739  
Matt.Engel@RapidCycleSolutions.com

### Bill Engel

Deputy Program Manager  
(703) 217-4630  
Bill.Engel@RapidCycleSolutions.com

## AGENCY-SPECIFIC REQUIREMENTS

### Order-level requirements

Agency-specific security, compliance, certification, access, hosting, data-handling, leasing, and similar conditions are determined at the individual quote or order level by the issuing agency. [PLACEHOLDER: Add any RCS-specific standard response or escalation process.]

## SEWP VI DATABASE OF RECORD & TECHNOLOGY REFRESHMENT

### Quote compliance

For formal RFQs and MRRs, RCS responses must contain items or services available under the contract, and quoted prices may not exceed the corresponding SEWP Database of Record prices when the quote is issued. RCS uses the Technology Refreshment process to add and maintain in-scope offerings on contract.

## STRATEGIC SOURCING / STOREFRONTS

### SEWP sourcing mechanisms

SEWP VI includes strategic sourcing mechanisms such as the SEWP Marketplace, Strategic Storefront, and Strategic Catalog. NASA SEWP program guidance and the ordering agency's requirements govern the availability and use of these mechanisms.

## HOW AND WHO TO CONTACT

### Rapid Cycle Solutions, LLC

Matt Engel, Program Manager  
(703) 217-3739  
Website: [www.rapidcyclesolutions.com](http://www.rapidcyclesolutions.com)  
CAGE: 6Y0W8 | UEI: RTUQZZX1JF83  
SEWP: [SEWP@RapidCycleSolutions.com](mailto:SEWP@RapidCycleSolutions.com)

### NASA SEWP Program Management Office

Customer Help Desk: (301) 286-1478  
Email: [help@sewp.nasa.gov](mailto:help@sewp.nasa.gov)  
Hours: Monday–Friday, 7:30 AM–6:00 PM ET  
Website: [www.sewp.nasa.gov/sewpvi](http://www.sewp.nasa.gov/sewpvi)

## RCS SERVICES AVAILABLE THROUGH SEWP VI

|                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Financial management transformation; Technology Business Management; FinOps and cloud financial management; cost allocation; budget support; shared-services strategy; financial reporting; performance measurement.</p>                                | <p><b>Cloud &amp; IT Modernization</b></p> <p>Cloud strategy and transformation; cloud financial operations; application and infrastructure modernization; migration planning; enterprise architecture; platform integration; modernization roadmaps.</p>                                   |
| <p><b>Data, AI &amp; Advanced Analytics</b></p> <p>Data strategy and governance; data integration and engineering; business intelligence; dashboards; advanced analytics; AI and machine learning; AI readiness and governance; decision support.</p>      | <p><b>Agile Engineering &amp; DevSecOps</b></p> <p>Agile software development; DevSecOps; application modernization; systems integration; workflow automation; testing; CI/CD; requirements and solution engineering; application maintenance.</p>                                          |
| <p><b>Cybersecurity &amp; Risk Management</b></p> <p>Cybersecurity program support; security architecture and engineering; ICAM; governance, risk and compliance; assessment and authorization; monitoring; Zero Trust; supply-chain risk management.</p>  | <p><b>Enterprise IT Operations &amp; Service Management</b></p> <p>IT service management; enterprise operations; service desk and user support; infrastructure support; monitoring and reporting; incident, problem and change management; asset and configuration management.</p>          |
| <p><b>Program &amp; Project Management</b></p> <p>Program and project management; PMO support; acquisition lifecycle support; integrated scheduling; risk and issue management; performance measurement; quality management; stakeholder coordination.</p> | <p><b>Technology Solution Integration &amp; Implementation</b></p> <p>Solution architecture; systems integration; technology implementation; requirements analysis; business-process redesign; platform configuration; interface and data integration; deployment and adoption support.</p> |

## SERVICE SCOPE NOTE

### Order-level alignment

Services offered through SEWP VI must align with the applicable Category C scope and the requirements of the individual order.